

# Cornwall energy recovery centre

## Community forum meeting minutes 2017

### **Meetings**

Monday 23 January 2017	2
Monday 27 March 2017	9
Monday 26 June 2017	16
Monday 25 September 2017	24
Monday 18 December 2017	32

## DRAFT Meeting minutes

Subject	CERC Community Forum
Date	23/01/2017
Location	St Dennis Working Men's Club
Recorder	Janine Sargent (SUEZ Education and Community Officer)
Chair	Julia Clarke

### Present:

Name	Initials	Company	Title
Julia Clarke	JC	St Dennis Parish Council	Chair
Fred Greenslade	FG	Cornwall Council	Councillor St Dennis and Nanpean
Dave Hatton	DH	St Stephen in Brannel PC	Councillor
Dave Simpson	DS	St Stephen in Brannel PC	Councillor
Chris Fry	CF	Community Representative	
Sharon Kelsey	SK	St Dennis and Nanpean Community Trust	Chair

### Supporting Officers:

Matt Ives	MI	SUEZ	Project Development Manager
Tony Burge	TB	SUEZ	Plant Manager (CERC)
Phil Rudin	PR	SUEZ	Regional Manager
Emma Jordan	EJ	SUEZ	Corporate Affairs Manager (South)
Emma Emmens	EE	SUEZ	Education and Community Officer (Job share with JS)
Ken Earnshaw	KE	SUEZ	National Implementation Officer (EfW Operations)
Mike Beckett	MB	Cornwall Council	Waste Manager
David Chadwick	DCH	Cornwall Council	Community Link Officer
Andrew Smith	AS	Ballast Phoenix Ltd.	Corporate Client Relations Manager
Nigel Mitchell	NM	Ballast Phoenix Ltd.	Operations Manager
Charlotte Bryant	CB	Ballast Phoenix Ltd.	CERC IBA Plant Manager

**Members of public present: Terry Richard (local resident)**

Ref	Note	Action
<b>1.0</b>	<b>Welcome and Apologies</b>	
1.1	<p>Apologies received for Lindsey Craik, Dale Unsworth, Cllr Dick Cole, David Mudge and Keith Wonnacott.</p> <p>John Sibley and Ian Lobb have resigned from the CERC Community Forum.</p>	
<b>2.0</b>	<b>Ballast Phoenix Ltd. Presentation</b>	
2.1	<p>Andrew Smith gave a presentation about Ballast Phoenix's incinerator bottom ash (IBA) processing operation. JS to circulate the presentation with the minutes.</p>	<b>JS</b>
2.2	<p>In response to members' questions about Ballast Phoenix's IBA facility, AS and his colleagues explained that:</p> <ul style="list-style-type: none"> <li>- The facility is located at CERC adjacent to the Energy from Waste facility, and that the bottom ash is transferred between the two by conveyor.</li> <li>- Most aggregates are permeable, as you generally need free flowing material. Ballast Phoenix has carried out a lot of research into its products and are confident of their properties for use as an aggregate.</li> <li>- The products do not contain toxic ash. MI added that the Air Pollution Control Residue (APCR) from the Energy from Waste facility, which is classified as hazardous, is collected separately and transported by tanker to a hazardous landfill site in Northants.</li> <li>- The transport of the bottom ash aggregate off site by rail hadn't been considered, mainly because the aggregate would generally be used at locations near to the site. AS was confident there was a local market for the aggregate and there were already several interested parties.</li> <li>- AS acknowledged there were other aggregate suppliers in Cornwall. Ballast Phoenix work with other suppliers, and carry out 'blending' where the bottom ash aggregate is mixed with other materials to create different products, e.g. with clays to improve stability.</li> <li>- Ballast Phoenix may sell the aggregate to block making companies to make bottom ash blocks.</li> </ul>	

	<ul style="list-style-type: none"> <li>- The ferrous metals recovered in the treatment process are sent to specialist merchants who sell them on for further separate or recycling.</li> <li>- Ballast Phoenix's products can appeal to clients who want to use recycled materials. Some aggregate producers make an 'eco blend' by mixing Ballast Phoenix material with their own aggregate. The bottom ash aggregate can also be blended to meet individual client's requirements, so you can use the same aggregate to get a different use.</li> <li>- SUEZ pay Ballast Phoenix to process the bottom ash, and Ballast Phoenix sell the bottom ash aggregate. Ballast Phoenix has a long term contract with SUEZ.</li> </ul>	
2.3	<p>MI asked if there were any further questions.</p> <p>In response to a query from FG regarding emissions monitoring, MI explained that the plant was running at ~100% during this period of commissioning (the reliability tests) and that SUEZ continue to monitor emissions as usual.</p> <p>Some "minimum performance tests" were conducted recently, which confirmed that the plant is fully compliant with the Permit's emission limits and in some instances performing well within the limits. SUEZ is awaiting the results of some other tests that were conducted which take time to come back, but overall the continuous emissions monitoring results are good.</p> <p>In response to a query from SK about coloured 'smoke' seen coming out of the stack, MI explained that this was not smoke but steam created when the water in the hot gases meets the cold air outside and condenses. The appearance of the steam can vary at different times of the day with the sunlight refracting in different directions.</p>	
<b>3.0</b>	<b>Environment Agency Update</b>	
3.1	<p>David Mudge (PPC Officer, Industry Regulation) was unable to attend the Forum meeting and had sent a written update:</p> <p>"As the plant has had to restart the performance trial my comments would be the same as per the last minutes."</p>	
<b>4.0</b>	<b>Review and agree minutes of meeting held on 28<sup>th</sup> November 2016</b>	
4.1	Minutes of the November meeting were approved.	
<b>5.0</b>	<b>Matters arising from previous minutes</b>	
5.1	<p>Re. 3.1 JS and MI to check if the Biffa presentation had been circulated with the minutes and re-circulate if necessary.</p> <p><b>Post meeting note: The presentation was circulated with the meeting minutes on 12/12/2016.</b></p>	JS/MI

5.2	Re. 5.5 MI said that a stack light protocol has been developed and implemented. This lists the people who will be notified if there are future issues including Cornwall Council's communications team, SUEZ's communications team, the Chair of the local Parish Council and Cornwall Councillors. This will be reviewed to ensure the contacts list is kept up to date.	
5.3	Re. 8.1 this will be covered under agenda item 9 (Community Fund update)	
<b>6.0</b>	<b>Opportunity for any members of the public to speak</b>	
6.1	<p>CF queried who was responsible for Viridor vehicles, seen travelling through Treviscoe on a daily basis. MB explained that whilst Cornwall Council have a contract with BIFFA, so can control which routes their vehicles use (and can track them), Viridor would be contracted by local businesses so the Council does not specify their routing. MI added that trucks bringing commercial waste to the CERC would be subject to the same vehicle routing rules as any other company bringing in third party waste.</p> <p>PR noted that Viridor have a depot at Stenalees, so may have trucks operating in the area.</p> <p>MI asked CF to report any waste vehicles going through the village to SUEZ with details i.e. a registration or a description, and the date and time. All drivers delivering to the CERC receive an induction and if they don't adhere to the rules, SUEZ would deal with the drivers/company concerned.</p>	
6.2	In response to a question from CF, MI said the access road hadn't been adopted yet. MB added that the adoption process had commenced. The speed limit for this road would be determined by Cornwall Council's Highways department.	
6.3	CF reported lorries parking at LeMount corner and asked if SUEZ could stop this. MI said lorries travelling to the CERC shouldn't park there, and drivers were asked to stop on the A30. This would be raised again with the hauliers, however MI noted other HGVs not associated with the CERC had been parking in this location and these were outside SUEZ's control.	<b>MI</b>
6.4	CF reported the bunker doors had been left open, causing an odour issue. MI explained that on this day the fast acting doors had failed in the open position. This was fixed as soon as possible, but unfortunately there hadn't been a spare member of staff that day to manually open/close the outer roller shutter door, so it had remained open for ~30 minutes. No odour issues were reported during this time.	
6.5	In response to a query from SK, MB said the houses at Le Mount were being refurbished and would be placed on the open market for sale. The	

	Council would be recovering as much value as it can from the sale and won't publish the refurbishment costs.	
6.6	In response to a query from JC, MI said the vast majority of waste treated at CERC was Cornwall's residual waste, with some loads of high caloric waste/third party waste coming from out of county for commissioning tests. MI noted that Cornwall's municipal waste took priority, with any spare capacity filled by commercial waste.	
6.7	<p>On behalf of a local resident, FG asked how much diesel is needed to start up CERC from cold. MI explained that CERC is heated very slowly/carefully over about 8-10 hours (70 – 80 degrees an hour) and there were a number of variables that affect how much diesel is needed. MI could email the figure to FG once checked.</p> <p>DS asked if diesel had been used within last 10 days, as local air quality monitoring had recorded some spikes in St Dennis/Nanpean during certain periods. MI confirmed some diesel would have been used in the last 10 days and noted that when the CERC was using its burners the flue gas treatment systems (i.e. it's filters) are operating.</p> <p>A discussion ensued about ambient air quality monitoring, how the readings showed particulate levels but not where these were from, and whether it was possible to look at results from the same period in previous years to see if there were similar spikes.</p> <p>FG suggested that as an 'ambient measurement' the spikes could be caused by other factors and the continuous monitoring from the stack itself is probably what the forum should rely on.</p>	<b>MI</b>
<b>7.0</b>	<b>CERC construction and testing update</b>	
7.1	<p>MI updated the forum:</p> <p>Construction - this is coming to an end and the only activities occurring now are snagging and finishing the landscaping.</p> <p>Commissioning - the formal testing period that marks the end of commissioning has started. The Trial Operation where the various systems and operation of the plant are tested under different scenarios has taken place. The Minimum Performance Tests to check the statutory performance of the plant have been completed. Reliability Tests to check that the plant will operate continuously for a defined period are underway. Once these are complete, SUEZ will shut down the plant and carry out an inspection before progressing into the operational phase.</p> <p>Referring to David Mudge's comments, which JS read out earlier in the meeting, MI noted that the reliability test had been re-started due to a motor needing replacing, which reflects the stringent nature of the testing regime.</p>	
7.2	MI hoped to have photographs showing aerial views of the completed site for the next meeting. The visitor centre should be completed in late February and able to host the next Forum meeting. EJ said that the new	

	<p>Community Liaison Manager for the CERC had been recruited and would be in post very soon.</p> <p>MI suggested if the next meeting was hosted on site, a visit to the control room for Forum members could be arranged (6pm start for Forum members).</p>	
7.3	<p>FG commented that he had found Matt and Tony very accommodating and had been able, with their help, to resolve lots of issues along the way, without having to wait for forum meetings, e.g. lighting issues.</p>	
7.4	<p>In response to a query from SK, MI said commissioning tests were due to be completed in late February. JC explained that, the income of the Community Fund varied depending on what stage the CERC was at (construction or operating phase). MI confirmed the CERC was exporting electricity and that SUEZ were recording this so the Fund would receive its electricity payments (paid quarterly).</p>	
<b>8.0</b>	<b>Footpath Update</b>	
8.1	<p>MI reported that the footpath closure had been extended until 30<sup>th</sup> June as construction works were ongoing and there would be some snagging to do. Once finished, Cornwall Council's footpath officer needs to inspect the footpath to make sure they are happy with the surface that has been put down. Once this has happened, the footpath can reopen.</p> <p>CF asked about the flooding issue at the back of Le Mount. MI explained that VINCI had adjusted the drainage there, the filter drain had blocked, and this had now been cleared and the muddy section of the footpath will be improved with gravel.</p>	
<b>9.0</b>	<b>Community Fund update</b>	
9.1	<p>SK gave the report:</p> <p>The Trust's last meeting was held on 22 November 2016. Here the following projects were approved:</p> <ul style="list-style-type: none"> <li>• ClayTAWC £10,711 for workshops to help local people in their search for work and improve their computer skills, plus provision of advice on energy and money matters (e.g. budgeting, savings etc.) to groups and one-to-one</li> <li>• Stage 1 and 2 payments (£42,380) to St Dennis AFC re groundworks as work progressed quickly</li> </ul> <p>Bank balance at 22/11/16 was £711,905.89. The Treasurer will provide JS with an up-to-date figure following the Trust's meeting on 24 January <b>(PLEASE SEE BELOW)</b>.</p> <p>Parish Councillor Chris Robins resigned from St Dennis Parish Council due to ill-health and so also resigned from the Trust. The Parish Council will appoint another Councillor to replace him.</p>	<b>SK</b>

	<p>The Trustees were aware that the balance was building up but they needed to spend the money wisely. JC added that they wanted to leave a legacy for the area.</p> <p>SK said six applications would be considered at tomorrow's meeting.</p> <p>FG asked if the Trust fully funds projects or whether match funding is needed from other sources. SK said that this is at the Trust's discretion for large projects, so match funding may need to be found.</p> <p>JC said they had received a broad range of projects, initially these had just come from the St Dennis area, but now they are coming in from a much wider area. Ways to promote the fund will be considered at the next meeting.</p> <p><b>Post meeting information received from SK:</b></p> <p>"Following our meeting on 24 January, I can report that the bank balance is £667,657.87. The Treasurer has invoiced Cornwall Council for the last quarter payment for 2016 of £52,538. We approved a project from Nanpean Rovers AFC for improvements to their grounds of £4,426.55. St Dennis Parish Councillor Ian Lobb resigned due to personal reasons. Our next meeting will be 28 February."</p>	
<b>10.0</b>	<b>AOB</b>	
10.1	In response to a query from CF, EJ confirmed enquiries should be directed to the new Community Liaison Manager once in post, noting they would need time to get up to speed.	
10.2	SK asked if the format of the meetings would change when the CERC was built. EJ said TB would take over from MI and provide operational updates. JC felt it was very important to have continued liaison with the CERC, in whatever format that may take. EJ suggested the format of forum meetings should evolve for the operational phase and agreed liaison between the CERC and the community should continue.	
<b>11.0</b>	<b>Date of next meeting:</b>	
11.1	<p>Monday 27<sup>th</sup> March at the Cornwall Energy Recovery Centre.</p> <p>Please Note:</p> <p>6pm: For any <b>CERC Community Forum members</b> who wish to have a preview of the 'visitor route' (i.e. the plant control room).</p> <p>7pm: Meeting starts</p> <p>Tea/Coffee available from 6.30pm – All attendees will have the opportunity to have a look around the exhibits in the new Visitor Centre.</p> <p>NB: please <b>reverse park</b> in the identified bays.</p>	

Subject	CERC Community Forum Meeting
Date	27 March 2017
Location	CERC St Dennis
Recorder	Emma Emmens
Chair	Julia Clarke

## Present

Name	Initials	Company	Title
Julia Clarke	JC	St Dennis Parish Council	Chair
Fred Greenslade	FG	Cornwall Council	Councillor St Dennis and Nanpean
Dave Hatton	DH	ST Stephen in Brannel PC	Councillor
Dave Simpson	DS	ST Stephen in Brannel PC	Councillor
Sharon Kelsey	SK	St Dennis and Nanpean Community Trust	Chair
Lynn Clarke	LC	St Dennis Parish Council	Councillor
Terry Richards	TR	Nanpean Council	Councillor
Elizabeth Hawken	EH	Local Resident	
Chris Fry	CF	Local Resident	
Alan Trethewey	AT	Local Resident	

## Supporting Officers

Matt Ives	MI	Suez	Project Development Manager
Emma Jordan	EJ	Suez	Corporate Affairs Manager - South
Natalie Chard	NC	Suez	Community Liaison Manager
Emma Emmens	EE	Suez	Education & Community Officer
Tony Burge	TB	Suez	Plant Manager

Peter Marsh	PM	Cornwall Council	Service Director
Dale Unsworth	DU	Cornwall Council	Team Leader

Ref	Note	Action
<b>1.0</b>	<b>Welcome and Apologies</b>	
1.1	Apologies received from David Chadwick and David Mudge.	
<b>2.0</b>	<b>Review and agree minutes of meeting held on 23 January 2017</b>	
2.1	Minutes of the January meeting were approved and thanks expressed to JS for previous minutes and agenda.	
<b>3.0</b>	<b>Matters arising from previous minutes</b>	
3.1	Re 2.1 Brief discussion between members regarding the presentation from Ballast Phoenix Ltd.	
3.2	Re 5.1 Confirmed that the Biffa presentation was circulated with the meeting minutes on 12/12/2016.	
3.3	Re 6.3 MI advised that Hauliers have been spoken to regarding lorries parking on Le Mount corner and all drivers have been informed not to park there. MI is aware that lorries not associated with the CERC have also been parking here. CF had seen a SUEZ haulier parking there at 12pm today, but he did not have the registration number.	
3.4	Re 6.7 MI advised that with the CERC just starting up again, diesel consumption readings will be available when the plant is fully up and running again. DH asked after the start up when they would be able to see emission figures. MI advised the emissions data for March will be published on the Suez website in May, as this is sent to the Environment Agency for review before being published.	

	<p>EJ informed the forum that the Suez website is currently being revamped.</p> <p>JC asked if the website address of the new updated site could be emailed out to all the forum members.</p>	EJ
3.5	<p>Re 9.1 SK was to email an update on the community fund, which was:</p> <p><i>“Following our meeting on 24 January, I can report that the bank balance is £667,657.87. The Treasurer has invoiced Cornwall Council for the last quarter payment for 2016 of £52,538. We approved a project from Nanpean Rovers AFC for improvements to their grounds of £4,426.55. St Dennis Parish Councillor Ian Lobb resigned due to personal reasons. Our next meeting will be 28 February.”</i></p>	
<b>4.0</b>	<b>CERC Update</b>	
4.1	<p>MI updated the forum members:</p> <p><b>Construction:</b></p> <ul style="list-style-type: none"> <li>• The main construction works occurring were the repair of the tipping hall roof, which was completed on the 17 March 2017.</li> <li>• Snagging has also continued throughout the last two months.</li> </ul> <p><b>Commissioning:</b></p> <ul style="list-style-type: none"> <li>• The Reliability Tests were successfully completed and the plant was shut down to conduct the Visual Inspection (checking the inside of the various items of equipment). This was also successfully passed.</li> </ul> <p><b>Handover:</b></p> <ul style="list-style-type: none"> <li>• Motts (the Independent Tester) issued their certificate confirming that the plant had passed all of the required tests and that it had been built in accordance with the contract.</li> <li>• The plant therefore commenced the operational phase of the project on 23 March 2017.</li> <li>• The plant is currently in the process of re-starting.</li> </ul> <p><b>Visitors Centre:</b></p> <ul style="list-style-type: none"> <li>• The installation of the visitors centre is now complete. There are some small improvements / snags to be carried out over the next few weeks.</li> <li>• We are anticipating welcoming our first formal visits to the Visitors Centre in the summer.</li> </ul>	

	<p>NC informed the forum members about school tours and how they will work, explaining about the different activities planned. NC explained that we are offering tours to local schools first.</p> <p>DP requested if we could contact Whitemoor School, St Austell as his wife works there and would like to bring her students on a tour.</p>	EE
<b>5.0</b>	<b>Footpath update</b>	
5.1	<p>MI advised that a letter was sent out a couple of weeks ago to forum members regarding the consultation document of the footpath variation. The path has been diverted around the site and is anticipated to be open at the end of the construction phase. MI went on to describe the changes made and offered to arrange to walk the route with any interested members to show them the changes.</p>	
<b>6.0</b>	<b>Environment Agency Update</b>	
6.1	<p>David Mudge sent apologies, requesting that any questions from forum members be emailed to him.</p> <p>No questions were put forward.</p>	
<b>7.0</b>	<b>Opportunity for any members of the public to speak</b>	
7.1	<p>CF queried lorries queuing for the Haul Road before 7am. MI advised that letters have been sent to the hauliers asking to inform drivers not to arrive before 7am, to stop on A30 if needed. MI added it might be a possibility to let drivers on the Haul Road before 7am to avoid congestion but this is currently under review. MI noted there was a one off incident where the barrier was delayed in opening which caused a larger queue.</p> <p>JC asked what we can do to prevent this from happening.</p> <p>PM suggested a practical contingency could be to open the barrier earlier, without advertising this to the drivers and whilst re-enforcing to the hauliers that drivers are not to arrive before 7am.</p> <p>CF was concerned this might encourage drivers to arrive early.</p> <p>MI concluded that SUEZ and the Council are investigating options and once a solution has been agreed, the forum members will be informed.</p>	
7.2	<p>EH complained that as she wasn't a member of the forum, she hadn't seen a copy of the previous minutes until three days prior to this meeting.</p> <p>EH raised several queries:</p>	

	<p>In response to her query about the purchase of a shredder, PM explained this was under discussion as part of Cornwall's waste management strategy, but no decision had been made yet.</p> <p>In response to EH's request for information regarding IBAA, she was advised details of the presentation to the previous meeting are available in the minutes.</p> <p>In response to concerns raised by EH about the quality of the build following the damage to the roof during high winds, PM explained that if any issues were to occur, they will be dealt with through contractual arrangements and warranties.</p> <p>EH raised concerns about the availability of information about forum meetings, in addition to minutes being on the SITA website, JC and FG explained other ways they publicised this information for residents.</p> <p>In response to a query from EH, MI explained there are currently no plans to build an anaerobic digestion facility at the CERC. PM added that the Council will be reviewing its waste strategies after the elections and any queries regarding this should be made to the Council.</p>	
7.3	<p>CF raised several questions:</p> <p>Regarding why the building inspector didn't identify an issue with the roof, PM explained the inspectors' role is to check compliance of the build.</p> <p>Regarding a suggestion that the facility will receive waste via the Imerys rail track, PM responded there was no truth in this rumour.</p> <p>Regarding a speed limit for the Access Road, MI explained that as the Highways department will adopt this road it will be for them to review and set a speed limit.</p>	
<b>8.0</b>	<b>Community Trust Fund Update</b>	
8.1	<p>SK advised she will email the updated balance for the minutes and explained that the Trust had lots of applications from both St Dennis and Treviscoe:</p> <ul style="list-style-type: none"> <li>• Cubs: A big project, awaiting full plans to come through. As it is a large amount, the Trust is looking into match funding within the next 12 months</li> <li>• St Dennis Band: require a large amount of money, have offered a third of the application and looking into match funding for instruments for juniors.</li> <li>• The football club: The final balance has been paid.</li> </ul> <p>Posters will be displayed in the local area to promote the Trust and it is looking into a new website.</p>	

	<p>SK enquired about holding the Trust's AGM on 25 April at the CERC and will contact SUEZ to discuss.</p> <p>FG about the school bus funding. SK explained that it hasn't been agreed yet as the Trust is looking into different legal ways they can fund the application, but so the school don't lose out as the bus would be the property of the Academy.</p> <p>PM suggested that the Councils' legal team may be able to advise the Trust and agreed to speak to colleagues about the issue.</p>	PM
<b>9.0</b>	<b>Any Other Business</b>	
9.1	<p>EJ explained this would be the last forum meeting in construction phase and as the CERC is entering the operational phase, suggested that future meetings be presented with information about operations at CERC such as emissions data, health and safety, visits to the centre, and complaints and enquiries.</p> <p>JC requested forum members to put forward suggestions for requests on the agenda.</p>	
9.2	<p>FG raised that there is an organisation releasing information regarding incinerators across the UK, which claims the CERC has red areas of pollution as of 16 March 2017. PM advised that this is not accurate data as the CERC has been in shutdown for handover inspection, so this "live" data is incorrect.</p> <p>JC asked if Cornwall Council could approach the source and challenge their findings. PM advised they are not sure of the source as yet.</p> <p>EH made reference to a University Professor called 'Ashley' that claims to have correct emissions data for CERC and surrounding businesses such as, Imerys and the power station. EH did not give any further details.</p> <p>JC suggested that the professor contacts either the EA or Suez directly, or EH pass on their details to NC so that she respond.</p>	
9.3	<p>SK enquired if the EA will be supplying live emissions data.</p> <p>MI explained that the EA has access to the live emissions data and receive regular reports as per the Permit's requirements. MI explained that our emissions data for March will be published in May once it has been reviewed by the EA.</p>	
9.4	<p>EJ advised the forum that Suez is working with Cornwall Council to develop a circular for local residents to inform them on the CERC's handover, the community forum, future liaison meetings and our Community Liaison Manager NC.</p>	EJ
<b>10.0</b>	<b>Date of next meeting</b>	

10.1	Discussion between EJ and JC regarding future meetings being held quarterly at the CERC, this was agreed with the forum members.	
10.2	The next meeting is to be held on Monday 26 <sup>th</sup> June 2017 at 7pm, at the Cornwall Energy Recovery Centre.	

Subject	CERC Community Forum Meeting
Date	Monday 26 June 2017
Location	CERC St Dennis
Recorder	Emma Emmens
Chair	Julia Clarke

## Present

Name	Initials	Company	Title
Julia Clarke	JC	St Dennis Parish Council	Chair
Dick Cole	DC	St Ender Parish Council	Cornwall Councillor
Dave Simpson	DS	ST Stephen in Brannel PC	Councillor
Sharon Kelsey	SK	St Dennis and Nanpean Community Trust	Chair
Barry Davey	BD	St Stephen Parish Council	Councillor
Adrian Elliot	AE	Nanpean Action Group	
Elizabeth Hawken	EH	Local Resident	

## Supporting Officers

Natalie Chard	NC	Suez	Community Liaison Manager
Emma Emmens	EE	Suez	Education & Community Officer
Tony Burge	TB	Suez	Plant Manager
Phil Rudin	PR	Suez	Regional Manager
Kevin Bryant	KP	Cornwall Council	Head of Waste Services
Dale Unsworth	DU	Cornwall Council	Team Leader
David Chadwick	DCH	Cornwall Council	Community Liaison Officer

Ref	Note	Action
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<b>1.0</b>	<b>Welcome and Apologies</b>	
1.1	Apologies received from David Mudge – EA, Fred Greenslade – CC, Lyndsey Craik – CC, Chris Fry – Local resident who has relocated to Hampshire, therefore he will not be attending any further forum meetings.	
<b>2.0</b>	<b>Review and agree minutes of meeting held on 27 March 2017</b>	
2.1	Minutes of the March meeting were approved by JC and SK, with the amendment that Terry Richards is not a member of Nanpean Parish Council, but a Nanpean local resident.	
<b>3.0</b>	<b>Matters arising from previous minutes</b>	
3.1	Re 7.2 EH complained that the previous minutes from the March meeting were not available on SUEZ' Cornwall website. NC to look into this.	NC
3.2	Re 5.0 JC enquired if we have contacted Whitemoor School. EE has actioned this and is liaising with them regarding visiting the CERC.	
3.3	Re 8.1 Community fund - SK advised that she has been in contact with the legal team at the council and discussions are taking place re: the school bus for St Dennis school.	
3.4	<p>Re 9.4 Newsletter/circular for local residents</p> <p>EH stated that she lives outside the local area, therefore wouldn't receive a newsletter and she would like to be included.</p> <p>NC advised discussions are taking place regarding a possible electronic newsletter to enable a wider area coverage as an individual's email address could be added.</p> <p>DC raised concerns that communication to councillors from parish councils outside the local area to the community forum meetings are inconsistent. DC suggested more thought be given to which local areas are invited and updated with information regarding the CERC, requesting that the wider area is included.</p> <p>JC suggested that local residents be priority.</p> <p>AE mentioned that he is the director of a local radio station in Liskeard which receives questions regarding the CERC from the wider area and therefore he felt more people were interested in the CERC than just local residents.</p>	
<b>4.0</b>	<b>CERC Update</b>	

4.1	<p>TB updated the forum members:</p> <ul style="list-style-type: none"> <li>• Plant has performed very well so for this year.</li> <li>• Availability Lines 1 &amp; 2 for 2017</li> <li>• A new member for the Day Operations Team starts on the 03 July</li> </ul> <p>Waste received = 36,520.38 tonnes</p> <ul style="list-style-type: none"> <li>• Contract waste – 60% = 22,086.46 tonnes</li> <li>• Non contract waste – 40% = 14,433.92 tonnes</li> </ul> <p><b>Emissions Monitoring:</b></p> <p><u>March</u></p> <p>Notifications to the EA: 0 notifications</p> <p><u>April</u></p> <p>Notifications to the EA: 0 notifications</p> <p><u>May</u></p> <p>Notifications to the EA: 2 notifications</p> <p>Type – data recording issues</p> <p>Ongoing investigations with supplier.</p> <p>TB referred to the emissions monitoring charts and explained they are on SUEZ' Cornwall website.</p> <p>The following is from David Mudge, PPC Officer, Industry Regulation (Devon, Cornwall and the Isles of Scilly)</p> <p>“From my perspective, we are happy with the way the plant is running and being operated, emissions are where we expect them to be and compliant with our permit limits and reports to us are timely and again, as we would expect”</p> <p><b>Health &amp; Safety:</b></p> <p><u>March</u></p>	
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	<p>2x Near Miss 0 x personal Injury, 0 x property Damage, 0 x Road Traffic accident</p> <p>Loose Jubilee clip cause water to spray over operative.</p> <p>Out of date fire extinguisher left by Vinci.</p> <p><b><u>April</u></b></p> <p>3 x Near Miss, 1 x Personal Injury, 1 x Property Damage, 0 x Road Traffic accident</p> <p><b><u>Near Miss</u></b></p> <p>Contractor witnessed on top of container no fall arrest.</p> <p>Wash-down hose came off causing water to spill.</p> <p>Cleaning of lime spillage.</p> <p><b><u>Personal Injury</u></b> - Day Operative caught finger on gate</p> <p><b><u>Property Damage</u></b> -Tipping hall fast acting door came down whilst a vehicle was below.</p> <p><b><u>May</u></b></p> <p>3 x Near Miss, 0 x personal Injury, 0 x property Damage, 0 x Road Traffic accident</p> <p><b><u>Near Miss</u></b></p> <p>Unsafe use of ladder.</p> <p>Use of unrated extension cable.</p> <p>Fire door held open.</p> <p><b>Visitors Centre:</b></p> <ul style="list-style-type: none"> <li>• Teachers Open Evening</li> <li>• Royal Cornwall Show</li> <li>• Compost Awareness Week</li> <li>• Winners of Michelmores Sustainable Project of the Year</li> </ul>	
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	<p>Number of visitors attended:</p> <p><u>March</u></p> <p>2 visits (1 Beavers group and 1 adult groups). 45 people.</p> <p><u>April</u></p> <p>3 visits (3 adult groups). 40 people.</p> <p>Education officers also involved in Junior Life skills.</p> <p><u>May</u></p> <p>8 visits (4 schools and 4 adult group). 146 people</p> <p>Open day – planned for 10 August</p> <p><b>Feedback from visitors:</b></p> <p>“Perfectly balanced tour for our Brownies, very interesting and engaging, they did not stop asking questions!”</p> <p>(St Dennis Brownie Group)</p> <p>“This was an amazing experience for the children, very informative.”</p> <p>(St John’s Primary, Camborne)</p> <p>“Thank you for a fantastic visit!!! It really helps with the learning for sustainability.”</p> <p>(Biscovey Primary School)</p>	
<b>5.0</b>	<b>Questions on operational update</b>	
5.1	<p>AD suggested that he could promote visits to the CERC for schools/groups on his local radio station in Liskeard and reach out to the wider community.</p> <p>NC to pass on her details as a contact.</p> <p>NC spoke briefly regarding how our school tours work.</p>	
<b>6.0</b>	<b>St Dennis and Nanpean Community Trust Update</b>	
6.1	<p>SK stated the Trust has been formally in operation for over a year. They held the first AGM in May (at the CERC) which was well attended where reports were presented, the audited accounts for the FY 1 January to 31 December 2016, and</p>	

a presentation from our guest speaker Diane Taylor of CRCC on sourcing project funding. Our first year as a Trust has been eventful and a big learning curve for the Trustees (both past and present).

The balance provided at the AGM (as of 10 May) was £657,202.16.

At this point we were waiting for payment for the final invoice for the construction phase from 1 January to 22 March 2017 (the CERC went operational on 23 March). To note not all agreed applications have been paid such as the cheque to pay for new instruments for St Dennis Band will be sent to the supplier later this week, our support of £100,000 to Trethosa Scout Hut is conditional on them finding the balance of the funding needed to build the hut from other sources.

Ongoing problems with the present website will shortly (next month) be resolved with a new website that is easier for the Trust to update, and easier for organisations apply on line. Our Facebook page is now updated on a regular basis.

We are looking to recruit 3 resident Trustees – these vacancies have arisen due to one resident Trustee moving out of the area and another 2 Trustees becoming Parish Councillors in St Dennis. These 2 Trustees will remain on the Trust as they have been selected by St Dennis Parish Council to represent the Council

To date we have approved funding to 14 organisations across a range of values from £430 to Grenville Sea Angling Club to encourage more interest in sea fishing to £107,280 for St Dennis Playing Field Trust. Groups do not need to be a long-standing organisation or registered charity – we can pay invoices directly for informal groups set up for a specific short-term purpose.

<b>PROJECT</b>	<b>STATUS</b>	<b>£</b>
Nanpean Social Club	APPROVED	32,000
Grenville Sea Anglers	PAID	430
St Dennis Playing Field Trust	APPROVED	107,280
Trethosa Scout Hut Project	APPROVED	100,000
ClayTAWC	PAID	10,711
Nanpean Rovers AFC	PAID	4,429
St Dennis WMI/WMC	APPROVED	10,270
St Dennis Silver Band	PAID	33,000
St Dennis Carnival	PAID	1,000
St Dennis Good Companions	PAID	1,000
St Dennis AFC Youth Team	PAID	543
St Dennis Fireworks Committee	PAID	1,000
St Dennis AFC	PAID	86,948
Nanpean Playing Fields	PAID	1,244

	St Dennis Women's Institute PAID	690	
	TOTAL	390,545	
	The balance of the Community Trust Fund as of 27 June was £703,188.49.		
7.0	<b>Opportunity for any members of the public to speak</b>		
7.1	<p>A discussion ensued between AD, BD, DC and DCH regarding the area of benefit for the Community Trust Fund, and in particularly the thought that the area was small considering the large amount of funding.</p> <p>Suggestions were made that it should be reviewed to ensure with any suggested amendments to the area of benefit, in accordance to Cornwall Councils 106 Agreement.</p> <p>DS stated that discussions were held and the area of benefit defined before construction started on the facility and that it would not change.</p>		
8.0	<b>Any Other Business</b>		
8.1	<p>SK asked when the signage to the CERC was being updated on highways in the local area – DU advised this is currently under review with Highways, after a drive through with councillor Fred Greenslade we are now awaiting confirmation of new signage.</p> <p>TB confirmed, old signs will remain until new signage has been agreed.</p>		
8.2	<p>Shredding – EH asked if there are plans to place a shredder at the CERC.</p> <p>TB advised no plans for one to be placed at the CERC.</p> <p>PR explained there are shredders located in Summercourt, Penzance and Launceston.</p>		
10.0	<b>Date of next meeting</b>		
10.1	The next meeting is to be held on Monday 25 <sup>th</sup> September 2017 at 7pm, at the Cornwall Energy Recovery Centre.		



Subject	CERC Community Forum Meeting
Date	Monday 25 September 2017
Location	CERC St Dennis
Recorder	Emma Emmens
Chair	Julia Clarke

## Present

Name	Initials	Company	Title
Julia Clarke	JC	St Dennis Parish Council	Chair
Fred Greenslade	FG	Cornwall Council	Councillor St Dennis and Nanpean
Dick Cole	DC	St Enoder Parish Council	Councillor
Dave Simpson	DS	St Stephen in Brannel PC	Councillor
Sharon Kelsey	SK	St Dennis and Nanpean Community Trust	Chair
Adrian Elliot	AE	Nanpean Action Group	
Elizabeth Hawken	EH	Local Resident	

## Supporting Officers

Natalie Chard	NC	SUEZ	Community Liaison Manager
Emma Emmens	EE	SUEZ	Education & Community Officer
Tim Otley	TM	SUEZ	Regional Director
Tony Burge	TB	SUEZ	Plant Manager
Phil Rudin	PR	SUEZ	Regional Manager
Kevin Bryant	KP	Cornwall Council	Head of Waste Services
Peter Marsh	PM	Cornwall Council	Service Director - Environment
David Chadwick	DCH	Cornwall Council	Community Liaison Officer

Ref	Note	Action
1.0	<b>Welcome and Apologies</b>	
1.1	Apologies received from Dale Unsworth and Barry Davey.	
2.0	<b>Review and agree minutes of meeting held on 26<sup>th</sup> June 2017</b>	
2.1	Minutes of the June meeting were approved by DC and SK.	
3.0	<b>Matters arising from previous minutes</b>	
3.1	RE: 3.1 The minutes are now available on our website and the link has been passed onto EH.	
4.0	<b>CERC Update</b>	
4.1	<p>TB updated the forum members:</p> <p><b><u>Plant performance for the last quarter</u></b></p> <ul style="list-style-type: none"> <li>• Availability Lines 1 &amp; 2:</li> </ul> <p style="margin-left: 40px;"><b>June</b> – 98.8% / 97.2%</p> <p style="margin-left: 40px;"><b>July</b> – 99.97% / 99.75%</p> <p style="margin-left: 40px;"><b>August</b> – 79.85% / 83.35%</p> <p>Reasons for downtime in August:</p> <ul style="list-style-type: none"> <li>• APCR screw conveyor (T13100) sheared</li> <li>• ACC rupture disk failure</li> <li>• ABB generator inspection as per ABB generator service bulletin</li> </ul> <p>New member of the day operations team started work at site.</p> <p><b><u>Waste received</u></b></p> <p>Contract waste received – 65,012 tonnes</p> <p>Non contract waste received – 30,123 tonnes</p> <p>Total waste received – 95,135 tonnes</p>	

## **Emissions Monitoring**

### **June**

5 notifications to the EA

IBA sample result – retained sample sent for re-test; all clear

APCR sample missed due to SHEQ absence – carried out

2 x CO breach – conditions stabilised immediately

1 x CEMS data loss – ongoing issue being investigated by CBISS (supplier)

### **July**

4 notifications to the EA

1 x CO breach – conditions stabilised immediately

1 x Particulates data loss – ongoing investigation

2 x CEMS data loss – ongoing issue

### **August**

1 notification to the EA

1 x CEMS data loss – ongoing issue.

Type – data recording issues

Ongoing investigations with supplier (CBISS) – work carried out by CBISS to replace and update master PC. The data is not lost as such, as it can be retrieved from the master, rather, there was a communications issue sending to the slave PC.

## **System Outage**

- Post hand-over phase has now seen VINCI demobilise.
- Successfully completed the GPT1, post take over performance test.

## **Health and Safety**

**June** - 2 x Near Miss

- Shift operative unwell on plant

- Non inducted driver attempted to access site

**July** -\_3 x Near Miss

- Fuel pump spilt fuel when first activated pump to refuel plant
- Inappropriate attempt to remove waste stuck in vehicle in tipping hall
- Failure to close gate when sweeping debris after tipping

**Aug** -\_6 x Near Miss, 1 x personal injury, 2 x property damage

Near Miss

- Inappropriate method of clearing debris from vehicle
- Failure to close gate when sweeping debris after tipping
- Stepping down from mobile plant – gap in step [BP]
- Container tipped unintentionally [BP]
- Driver going against one-way system
- Speeding/exceeding 10mph

Personal Injury

- Graze on hand during work activity [BP]

Property Damage

- Driver collided with road sign during manoeuvre
- VINCI transported the porta cabin through the weighbridge and damaged the terminals

**Visitor centre**

**June:**

4 visits (1 Brownie group, 2 adult groups and 1 school). 85 people.



	<p>New playing equipment now installed</p> <p style="text-align: center;"><u>Total spent    £165,794</u></p>	
<b>5.0</b>	<b>Questions on operational update</b>	
5.1	<p>DC – asked what the percentage of non-contractual waste is, TB answered around 30%.</p> <p>DC – also asked why out of county waste is coming in, why no private waste was coming in from in county and have we hit our target?</p> <p>TB – replied that oversized items are not accepted at the CERC, private companies would need to shred their own waste before it would be accepted and there are already 3 companies from in county that do this and bring waste to the CERC directly. Our target is over 12 months and not operational for a full year, our expected target is 140,000 tonnes.</p> <p>DC, FG and NC updated the form regarding a recent planning meeting held to discuss the CERC opening to receive waste on some bank holidays.</p>	
<b>6.0</b>	<b>Newsletter</b>	
<b>6.1</b>	<p>NC – advised that for the previous newsletter a paper copy has been sent out to local residents within a mile radius, around 1,280 homes.</p> <p>Only two enquiries were received following the previous newsletter. Considering moving to an opt in electronic newsletter with paper copies available on request.</p> <p>AE – asked if paper copies will also be available, will they go to Nanpean.</p> <p>FG – suggested publishing a link to the e-Newsletter on Facebook</p> <p>DC – The electronic version will be better for his parish, he can email the link to them all. Would also like some paper copies.</p> <p>JC – Suggested putting the link on the Parish Council websites St Dennis, St Ender and St Stephen and also their Facebook pages.</p>	NC
<b>7.0</b>	<b>Terms of reference and code of conduct</b>	
<b>7.1</b>	<p>Terms of reference:</p> <p>NC – Copies have been sent out via email, paper copies available.</p> <p>Members comments on the document:</p> <p>DC- possibly reducing the amount of councillors on the forum.</p> <p>FG- perhaps invite portfolio holder responsible for waste to attend.</p> <p>SK – no mention of Community Trust</p>	NC

	<p>DC – suggested five local residents from surrounding area's</p> <p>A formal rep from Cornwall – Substitute if unable to attend.</p> <p>NC tabled the draft Code of conduct and asked for members approval:</p> <p>FG – approved</p> <p>DC – number 9 not necessary</p> <p>DS – any incidents at the CERC- strict code of practice, communicating with the press etc..</p> <p>DC – suggested JC be spokesperson, strict protocol named person to be called upon regarding any events</p> <p>NC to update with amendments and email out to forum members to be agreed.</p>	
<p><b>6.0</b></p>	<p><b>St Dennis and Nanpean Community Trust Update</b></p>	
<p>6.1</p>	<p>At its last 3 meetings the Trust has approved another four projects, bringing the total to 19. To date £306,789 has been provided in grants, £100,000 still is earmarked for the Trethosa Scout Hut project (conditional on them finding the balance of funding needed from other sources). All other projects have been paid except for Loose Threads. The Trust gets several applications each month – some are straight forward with all the necessary information and get approved, some are deferred as the Trust may need additional information or advice, and some do get declined – but the Trust encourages applicants to ask for feedback, and, if appropriate, to re-submit their applications</p> <p>The balance at 1<sup>st</sup> September was £557,424.89 – the marked drop in balance is due to some large payments made – these include £106,280 to St Dennis Playing Field Trust for new equipment etc (the playing fields reopened in August and have been well used); £13,430 for Tregargus Trust to improve access for all to this important local heritage site; £32,000 to Nanpean Social Club for much need roofing work, new windows etc. We have had our first quarterly payment from CERL of £24, 814</p> <p>Trustees – the Trust has recruited a new resident Trustee from St Dennis, but still needs another three (as one former Resident Trustee is now a Parish Council Trustee). Until it manages to recruit new resident Trustees, as per its constitution and to ensure the Trust functions properly, St Dennis Parish Council has selected a Parish Councillor to represent the residents of St Dennis and St Stephen-in-Brannel has done likewise with two councillors. As soon as resident Trustees are appointed the relevant Parish Councillor will stand down. The Trust hopes that this situation will not last long.</p> <p>Its new website is up and running and applicants are finding it easier to apply on-line.</p>	

	The balance of the Community Trust Fund as of Tuesday 26th September was £525,352.89	
7.0	<b>Opportunity for any members of the public to speak</b>	
7.1	No questions from members of the public.	
<b>8.0</b>	<b>Any Other Business</b>	
<b>8.1</b>	No other business	
<b>10.0</b>	<b>Date of next meeting</b>	
10.1	Monday 18 <sup>th</sup> December 2017 at 7pm, at the Cornwall Energy Recovery Centre.	

Subject	CERC Community Forum Meeting
Date	Monday 18 December 2017
Location	CERC St Dennis
Recorder	Natalie Chard
Chair	Julia Clarke

## Present

Name	Initials	Company	Title
Julia Clarke	JC	St Dennis Parish Council	Chair
Fred Greenslade	FG	Cornwall Council	Councillor St Dennis and Nanpean
Dave Simpson	DS	St Stephen in Brannel Parish Council	Councillor
Sharon Kelsey	SK	St Dennis and Nanpean Community Trust	Chair

## Supporting Officers

Natalie Chard	NC	SUEZ	Community Liaison Manager
Tony Burge	TB	SUEZ	Plant Manager
David Chadwick	DCH	Cornwall Council	Community Liaison Officer
Dale Unsworth	DU	Cornwall Council	Integrated Waste Management Contract – Team Leader

Ref	Note	Action
<b>1.0</b>	<b>Welcome and Apologies</b>	
1.1	Apologies received from Dick Cole and Phil Rudin.	
<b>2.0</b>	<b>Review and agree minutes of meeting held on 26<sup>th</sup> September 2017</b>	
2.1	Minutes of the September meeting were approved.	

3.0	<b>Matters arising from previous minutes</b>	
3.1	<p>Re: 6.1 NC advised that the newsletter is due to be distributed in January and that within the copy there is information on how to sign up to future electronic versions. She confirmed that those without email could register to continue to receive a hard copy.</p> <p>7.1 NC confirmed that the terms of reference and code of conduct have been updated and sent out to members for review. All agreed they were happy with the amendments and that these should now be adopted.</p>	
4.0	<b>CERC Update</b>	
4.1	<p>TB updated the forum members:</p> <p><b><u>Plant performance</u></b></p> <p>Availability on Lines 1 &amp; 2:</p> <p style="padding-left: 40px;"><b>Sept</b> – 99.78% / 88.65%</p> <p style="padding-left: 40px;"><b>Oct</b> – 98.8% / 100%</p> <p style="padding-left: 40px;"><b>Nov</b>– 98.65% / 93.86%</p> <p>The downtime in September was due to a failure on line 2 of the fly ash screw. October saw very good availability and in November there was a blockage of the APCR.</p> <p>TB advised that he had received positive feedback from a recent SHEQ (safety, health, environment and quality) audit. He added that the audit highlighted a number of action points to ensure what is currently in place can become even better.</p> <p><b><u>Waste received September to November</u></b></p> <p>Contract waste received – 33,123 tonnes</p> <p>Non contract waste received – 31,258 tonnes</p> <p>Total waste received – 64,381 tonnes</p> <p>TB explained that this is reflective of the time of year as household waste is subject to seasonal variations and tends to reduce following the busy summer period.</p>	

**Emissions Monitoring**

**September**

Notifications to the Environment Agency (EA): 1

This was to inform the EA of an occasion when carbon monoxide emissions were raised briefly and as a result went above the half hourly level in the permit. The operations team acted immediately to stabilise the process and emissions for carbon monoxide remained within the daily level in the permit. The operations team then raised a defect notice report to VINCI.

Three corrective action requests were received from the Environment Agency in September, however, these didn't require any actions by SUEZ and were used by the Agency as a way of communicating with the management team.

Quarter 2 reviews carried out by the EA looked at extractive emissions to air monitoring, Incinerator Bottom Ash monitoring and Continuous Emissions Monitoring System emissions to air monitoring and resulted in a Category 4, 0.1 score, which means there is no potential harm or environmental impact. The EA scores are between 0.1 and 10. Therefore the EA are happy with our working practices.

**October**

Notifications to the EA: 3

2 x particulates data loss – there is an ongoing investigation to resolve issues transmitting continuous emissions monitoring system data from the master PC to the slave PC in the control room. Data wasn't lost as it can be retrieved from the master.

1 x abnormal operation affecting particulates – a defective baghouse filter cause a blockage and build up of APCR

One corrective action request was received from the Environment Agency, again this didn't require any actions by SUEZ and was used by the Agency as a way of communicating with the management team.

Review for IC01 (Improvement Condition 01)

**November**

Notifications to the EA: 5

4 x particulates data – there is an ongoing investigation to resolve issues transmitting continuous emissions system data from the master PC to slave PC.

There was a further notification to the EA when carbon monoxide emissions were briefly raised on several occasions whilst VINCI's combustion experts were

on site carrying out controlled fine-tuning. Discussion with the EA took place on corrective actions and they were satisfied with these. TB then referred to the emissions monitoring charts, identifying where there had been spikes in carbon monoxide, emphasising that these were still way below the daily permit level.

### **Health and Safety**

**Sept - 2 x Near Miss, 2 x Personal Injury, 2 x Property Damage**

#### **Near Miss**

- Barrier protection around water pit access
- Clearing a bridge of material in lime slaking tank

#### **Personal Injury**

- Bruising to leg when lost footing on Kennedy grating (plant walkway)
- Ballast Phoenix – cut knee when lost footing on stairs

#### **Property Damage**

- STOP barrier damaged
- Wind damage to cladding

TB explained that the wind damage to the cladding was to the pipe leading from the flue gas treatment area to the stacks and that it appeared that water penetration had caused a weight which made the cladding come away. This has been repaired.

**Oct - 5 x Near Miss, 4 x Personal Injury, 3 x Property Damage**

#### **Near Miss**

- Exceeding speed limit on site
- Draining lime slurry
- Needles in working area
- Ballast Phoenix – bumped against machinery
- 3rd party – Permit to work acceptor left site without handing over

Personal Injury

- Hit head in pipe hangar
- Needle stick injury
- Ballast Phoenix – hit head on structural beam
- Visitor – fell when stepped off observation platform in control room during tour

TB explained that the needle stick injury was to one of the operatives who had been cleaning down the grabs. Despite wearing the appropriate PPE the needle had gone through and pricked his finger. As a result he attended hospital and visited his GP. He has had tests and was offered counselling. The risk assessment was also reviewed as part of the procedure.

Property Damage

- Ballast Phoenix - vehicle reversed into bollard
- Ballast Phoenix – light bracket damaged
- Damage to railing and gate post in tipping hall

**Nov** -3 x Near Miss, 2 x Property Damage

Near Miss

- Hypodermic needle found in working area
- Visitor tripped off observation platform in control room during tour
- Trailing cable across walkway

TB explained that a needle was found whilst the operatives were sweeping down the area around the top of the hoppers.

Property Damage

- APCR roller shutter door damaged when wagon passed through
- Stair edging came away from step

### **Visitor centre**

NC advised that there had been a significant rise in visitors since the beginning of September and that although the figures still showed a low number of schools, in the new year there were more school bookings, with six classes visiting within the first two weeks in January.

**September:** 127 visitors consisting of 1 Brownie group, 1 Rainbow group and 5 adult groups

**October:** 201 visitors consisting of 2 schools, 2 further education groups, 2 Brownie groups, 1 Beaver group and 5 adult groups

**November:** 299 visitors consisting of 2 schools, 1 Brownie group, 1 Rainbow group, 1 Guide group, 2 universities and 7 adult groups

### **Visitor Centre Feedback**

“Great visit. A powerful experience to see the process through from start to finish.”

University of Exeter

“Very informative and enjoyable.”

Probus Club.

“The Guides thoroughly enjoyed the tour and activities.”

2nd Roche Guides

### **News Update**

NC informed the group that in September the plant had hosted a MacMillan coffee morning and had raised £675. She also advised that Janine Sargent, Education and Community Officer, whom most of the group had previously met, had recently left SUEZ and recruitment for a new officer would start in January. The results of the Civic Trust awards had been announced, NC stated that although the CERC had been shortlisted as a Regional Finalist unfortunately it had not won an award; SUEZ would be receiving a certificate to display for the shortlisting.

### **Planning**

NC explained SUEZ had applied for planning permission to use an area as a car park and compound, and referred to a plan with the area shown in red. She stated that the application is for temporary consent for a period of ten years and that it was to act as a contractor's compound for the proposed shutdown in

	<p>February 2018 and future shutdowns/periods of maintenance. She also said the area would also act as an overspill car park for the CERC during busy periods.</p> <p><b><u>Funds generated for the Community Trust</u></b></p> <p>Sept: 13,213 (MWh)</p> <p>Oct: 15,336 (MWh)</p> <p>Nov: 14,462 (MWh)</p> <p>£25,340 of funds was generated for the Community Trust from September to November.</p>	
<b>5.0</b>	<b>Questions on operational update</b>	
5.1	<p>SK asked if text could be provided for local Parish newsletters to inform communities of the planned shutdown and the types of things residents might see. NC advised the newsletter which is due to go out in January to local residents would contain information on the shutdown.</p> <p>DS asked if the CERC had a Facebook page they could share the information on. NC advised there was no dedicated Facebook page. FG stated he would be happy to share any statement on his page as this is shared widely with local residents.</p> <p>DC asked if this could be added to the Cornwall Council website. He suggested to contact Lindsey Craik at Cornwall Council. NC agreed to provide information to share with LC, which could also be sent to the clerks of the local Parish Councils to put in their newsletters or websites.</p>	NC
<b>5.2</b>	<p>SK asked what happens to the waste in the weeks during the planned shutdown.</p> <p>TB advised that the contract waste continues and that leading up to the planned shutdown commercial waste is stopped to ensure there is space in the waste bunker to store Cornwall's residual waste.</p> <p>DU advised that there are always contingency plans if the planned shutdown continued for longer than anticipated.</p>	
<b>5.2</b>	<p>DU asked if we informed the group about planning permission for opening hours during Bank Holidays. NC advised that it had been discussed at the last meeting and that the forum were aware of this.</p> <p>DU confirmed that it had been agreed to allow deliveries of waste on New Year's day and that this will allow a double shift collection.</p>	

5.3	<p>SK raised concerns of light pollution from the lights inside the building at the rear which overlooks residents on Hendra Road. She is a resident in that area and a couple of other residents had raised this with her.</p> <p>TB agreed to investigate to see if the lighting could be reduced, although he was concerned about the safety of staff in the evening, or whether a Passive Infra-red receiver (PIR) system could be installed.</p> <p>JC thanked TB for his quick response in helping to deal with a resident's odour complaint.</p>	TB
6.0	<b>St Dennis and Nanpean Community Trust Update</b>	
6.1	<p>The balance of the Community Trust Fund as of 27 November was £402,883.83</p> <p>Since the last report to this Forum, the Trust had held three meetings, September, October and November. At these meetings it approved funding to various organisations such as St Dennis Variety Company to update their catering van to enable them to fundraise more effectively; Nanpean Primary School for outdoor tables and benches for the children; St Dennis Good Companions for outings, speakers and room hire; Cornwall Search and Rescue - £5,000 towards the purchase of a new vehicle; plus donations of £150 each to Treviscoe and Nanpean Methodist Chapels towards the provision of Christmas lunches for older residents. The Trust also approved a grant of up to £25,000 to St Dennis Academy for a new mini-bus. There is a long lead time on delivery and the school unfortunately will not have the new mini-bus until May.</p> <p>The Trust will not be holding a meeting in December; in its January meeting it will consider applications received up until 26th December,</p> <p>The Trustee Annual Report for 2016 has been submitted to the Charity Commission just before the due date. The Trust start working on its 2017 return in the New Year and hopes to submit it after the AGM in April along with audited accounts. The Trust's financial year runs from 1 January to 31 December so the accounts for 2017 will be finalised and audited in the New Year.</p> <p>Adrian Elliott from Nanpean joined in October as a new Resident Trustee, and accordingly, St Stephen-in-Brannel Parish Councillor Michaela Harris has stood down. The Trust is still looking for a Resident Trustee from St Dennis and another from the part of the Area of Benefit in St Stephens Parish, preferably from the Treviscoe area.</p> <p>The meeting schedule and application closing dates for 2018 have been agreed. Due the number of applications coming in and the amount of business the Trust needs to carry out, it will continue to meet monthly on the 4th Tuesday of each month (except December).</p>	

	<p>SK announced that the next AGM would be on 24 April and asked if the Trust could use the seminar area at the CERC again, as it had worked really well last year.</p> <p>NC agreed to check the diary and confirm availability with SK.</p>	NC
7.0	<b>Opportunity for any members of the public to speak</b>	
7.1	<p>No questions from members of the public.</p> <p>JC and FG commented on the low level of public attendance at meetings.</p>	
8.0	<b>Any Other Business</b>	
8.1	No other business	
9.0	<b>Date of next meeting</b>	
9.1	Monday 26 March 2018 at 7pm, at the Cornwall Energy Recovery Centre.	